



MUSTANG BAND HANDBOOK

CONTACT INFORMATION

CREEKVIEW HIGH SCHOOL BAND

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INTRODUCTION

While continuing the rich traditions of American wind bands, the Mustang Band is proud of its commitment to excellence and leadership in the field of music education as it employs new techniques and concepts. Our dedication to innovative performances, high musical standards, and personal excellence make our organization unique in its advancement of music education.

As you will learn throughout your four years in the Creekview Band, being a member of such a large and successful program has many benefits. To have a program function successfully on so many levels, however, requires concrete systems and policies to ensure continued success and equity among its members. As a band member, you are expected to be familiar with the program's overall structure and the policy materials presented in this document.

All band members, including those in leadership positions, share our goals and responsibilities: the pursuit of excellence in musical performance, the understanding and appreciation for a variety of musical styles, and the encouragement and development of a positive attitude for all of our students. Within this pursuit, a successful band program utilizes competition as a means by which to achieve musical excellence. It is our philosophy that the competitive aspects of our program offer concrete goals for our students to achieve both individually and as a group and are a vital part of our initial successes. We emphasize that music **is** an art form, however, and not a competitive sport. Therefore, we stress that the results of any music competition are secondary to the process used to achieve those results. What really matters are the musical and life-lessons learned during the process. Understanding this philosophy and living it daily are what makes band such an enjoyable experience. Music is a vehicle to help us better experience life to its fullest!

Band should be fun for everyone involved; students, staff, directors, and parents. Knowing and following policies and procedures will eliminate unwanted concerns and make band more enjoyable for all. More importantly, it is our intent to be specific in this manual so that you will know what is expected of you. A positive attitude is essential for motivating each other to perform to our fullest artistic potential. We assume that you are in band to fulfill that potential, represent Creekview High School, and have a good musical experience. As CFBISD employees, it is our job and responsibility to adhere to CFBISD and CHS policies. You are also responsible for the policies regarding personal conduct in the Student Handbook and presented by the school district. All policies will be followed any time you are attending a band-related activity and representing Creekview High School (on or off campus -- in or out of uniform.) With this in mind, please do not put your fellow students, directors, or staff in a situation that would compromise our professional positions or the PRIDE of The Creekview High School Band.

There are several forms we need you to complete and turn-in at Band Registration. These forms must be received before you can take your uniform home.

These forms are:

- **Notarized Medical Release Form**
(Signed in witness of a Notary Public of Texas)
- **Supplemental Medical Form**
- **Personal Information Sheet**
- **Member Contract**
- **Booster Club Volunteer Form**

OUR MISSION...

The band's culture statement defines what the band wants to be known for: campus and community leaders who embrace change, thrive on creativity and achieve goals. The band's mission is to promote excellence in music, to build trust in each other, to set a high standard of performance in our region, area and state and to develop character and integrity in every individual as a whole.

Culture Statement:

Our personality is defined by confidence, devotion, ambition, and compassion. We have the drive and determination to use our opportunities to the fullest and exceed our potential. We are a diverse group of accepting individuals that pull together to ultimately create a large family. The fun we have is enjoyed frequently in ways that are inclusive and positive for both individuals and the collective program. Through hard work and dedication, the early mornings and long nights we commit allow us to grow closer, have fun, and make lasting memories.

Mission Statement:

The mission of the Creekview High School Band is to create a fun environment where we compete at a professional level while accepting and caring for one another. We are passionately driven to succeed through focus and productivity. By demonstrating consistency in performance, the Mustang Band is setting the standard through achievement in which it develops a healthy team concept, strong individuals, and exceptional leaders. The band experience should be one that leaves a lasting character impression and one that facilitates lessons that apply to life in general. The Creekview Band most importantly does not lose sight of its PRIDE:

Perseverance

Respect

Integrity

Discipline

Excellence

GENERAL BAND HALL RULES

- ◆ **Always** have a **pencil** during any rehearsal/sectional
- ◆ Students must enter the band hall quietly for all rehearsals
- ◆ Check the board for information and rehearsal agenda every time you enter
- ◆ Check your music slot for new music or handouts every time you enter
- ◆ All cases must be stowed in slots at all times. Instrument slots are for instruments **ONLY** at all times.
- ◆ No beverages, food, gum or candy in the band room (this includes all lunch periods). Only sealed water containers are acceptable
- ◆ Only band students may use the phone...*please ask* first
- ◆ When handling band business, only one student in the office at a time
- ◆ Battery percussion must practice individually outside or in a practice room
- ◆ No hats or sun glasses in the building
- ◆ Keep the area clean. This includes the hallway, dressing rooms, and practice rooms
- ◆ Only members of the Creekview Band program are allowed in the band hall at any time without director approval. There are **NO EXCEPTIONS**.
- ◆ The band hall is a professional learning environment. Treat it as such.

MEMBERSHIP POLICY

The following policies are designed to promote the ideals addressed in the Handbook introduction:

1. Students must be registered for one of the marching/concert band classes as described in the CFB Educational Planning Guide. CFB policy states that band is a year long course, not a semester course. Make sure that you have allowed for this prior to the start of the school year.
 - 1.1. Enrollment in one of the marching/concert band classes requires every member to participate and perform with the Mustang marching band during the fall marching season.
 - 1.2. Enrollment in one of the marching/concert band classes requires every member to participate and perform with a concert band during the winter and spring concert season.
2. Music education is a long-term developmental process. Students are expected to commit to being enrolled in band all four years during their entire high school career.
3. CFBISD policy states that if you choose not to continue as a member of the organization at any point during high school, you will not be permitted to return to the band program. This policy includes students who chose not to continue band at the middle school level.
4. Students enrolled in band the previous year, whether at the middle school or high school level, must remain a member of the parent group (marching/concert band) to be in jazz band, colorguard, or ensemble class.
 - 4.1. Because the following instruments are not taught in the band curriculum, students not originally in band (including both their middle school and high school enrollment) may audition for guitar, bass, or piano in the jazz bands if positions cannot be filled by current band members. Enrollment into the jazz band class will be allowed only upon placement from the audition. Membership policy 3. applies to these students once enrolled.
 - 4.2. Because colorguard is not taught as part of the middle school curriculum, students not previously enrolled in band (either in middle school or high school) may audition for placement into the colorguard. Membership policy 3. applies to these students once enrolled.
 - 4.3. Students who classify under 4.1. and 4.2. are full members of the band program and are expected to participate in fundraising and travel on the spring trip.
5. Colorguard and percussion students must adhere to any additional information and policies stated in their audition materials from the previous spring semester.
6. Each concert band has varying levels of requirements for maintaining placement in the group. See "Concert Band Placement Requirements and Expectations" on P.24 for specific policies.
7. Every band student benefits directly from the CHS Band Booster Club. The funds raised by the CHSBBC pay for, among other things: auxiliary staff members, private lesson scholarships, new instruments, electronics and equipment, guest clinicians, travel expenses for All-Area and All-State students, commissioning of our marching band drill/music, copier expenses, office supplies, equipment truck rental, and much more! Therefore, we expect that students participate in all General Fund fundraising opportunities offered throughout the year.
8. In the most severe cases, and at the directors' discretion, inability or failure to adhere to the above membership policies or any policy in this handbook may result in permanent removal from the program. (see also Discipline Policy.)

ATTENDANCE POLICY

Being present at all rehearsals is the most minimal of requirements for learning to occur. You must do everything possible (by planning ahead) to be in attendance. Remember, in a band your performance is directly related to that of others. No matter what your role is within the band, you are an active participant and the team is counting on you. The following policies are designed with that team concept in mind:

1. Being on time is being in your “correct rehearsal venue” with all necessary materials prior to the official start time as determined by **“Creekview Band Standard Time.”**
 - 1.1. The official “Creekview Band Standard Time” is in sync with the digital clocks set throughout the school. Mr. Hazzard’s watch is also set to this clock. You should set your watch by it also.
 - 1.2. Therefore, to be on time, you must be early. This would include any preparation time you need for your instrument and music, changing clothes, filling water, getting a pencil, travel time to and from outside or another predetermined rehearsal venue, etc...
 - 1.3. The correct rehearsal venue will always be determined at least one rehearsal in advance.
 - 1.3.1. Changes to the rehearsal venue will be posted on the board in the band hall at least 5 minutes before.
 - 1.3.2. Our rehearsal venues include, but are not limited to: the Band Hall, the near or far field, Standridge Stadium (for home games), B100, the stage, or an ensemble room (for sectionals or split teaching), and the gym (for colorguard).
 - 1.4. During your band class period, the requirement to be considered “on time” is to be in your seat ready to rehearse exactly one minute after the bell. Students entering the band hall after the tardy bell will also be marked tardy.
 - 1.5. During after-school marching rehearsals, the requirement to be considered “on time” is to be on the sideline of the correct field, ready to rehearse (with all materials) exactly one minute before the scheduled start time. Students entering the band hall after 3:25 will also be marked tardy.
2. Attendance at all before and after-school rehearsals is mandatory and part of the curriculum for all band classes (see Calendar for time).
3. Attendance at all summer band rehearsals is mandatory and a requirement of the course (see Summer Band Letter for specifics).
4. Attendance at all performances is mandatory and a requirement of the course.
 - 4.1. Members not participating in a particular performance may be required by the director, on an event by event basis, to attend. Learning from listening can be just as productive as learning by performing.
 - 4.2. Eligibility may affect attendance requirements (see Academic Eligibility Policy).
5. All required-attendance events are listed in the band calendar (CHARMS) and updated on the website when changed.
6. All absences and tardies will be evaluated on a case-by-case basis by Mr. Hazzard, with the associate directors’ assistance.
 - 6.1. Please notify Mr. Hazzard first of any upcoming absence or tardy. Attendance decisions will not be made by Band Leadership Team members. You must speak with a director.
 - 6.2. Out of courtesy to our entire staff, also notify any appropriate staff members of an impending absence. (Staff notification will not substitute for notifying Mr. Hazzard).
7. Excused absences or tardies from performances or rehearsals will be considered only the following cases:
 - 7.1. When submitted in writing (*see also Mustang Band Conflict form*) to Mr. Hazzard **at least one month in advance**:
 - 7.1.1. Religious Holidays (when notified in advance).
 - 7.1.2. “Once-in-a-lifetime” family event. (ex.: Sister’s wedding, Grandparents’ 50th Anniversary).
 - 7.2. Last minute emergencies - when notified as soon as they occur and followed up in writing:
 - 7.2.1. Student illness.
 - 7.2.1.1. Call the band phone (972-968-4842) or email your director immediately and leave a message.
 - 7.2.1.2. For excusing a performance, it should be a “bed-ridden” illness.
 - 7.2.2. Severe personal injury or medical condition (requires Dr.’s notice).
 - 7.2.3. Death in the family.
8. School athletes must be proactive about handling absences or tardies due to conflicts.
 - 8.1. Students must notify Mr. Hazzard in writing of any rehearsal conflicts at the beginning of the year for fall sports and prior to the start of the season for any other sports.
 - 8.2. With many band students involved in every different sport, the band directors depend on students to communicate openly and in advance to both coaches and directors concerning conflicts.
 - 8.3. With the comparatively few amount of contest performances we have each year, these are rarely excused for athletics practices or games but are handled on a case-by-case basis...**so always talk to Mr. Hazzard.**
 - 8.4. After school concert band sectionals may require you to leave athletics early one day a week during the spring semester only. Make sure you notify your coaches prior to the start of the spring seasons.
9. If an absence or tardy does not meet the above conditions, prior notification will not result in the absence being excused.
 - 9.1. Examples include but are not limited to: work, transportation concerns not worked out in advance, non-school sports practice or games, church related activities or trips, your friend’s birthday party, babysitting your little sibling, etc....
 - 9.2. **With 100% of our marching instruction done after school, it is vitally important that parents and students actively schedule any doctor, dentist, or orthodontic appointments around our calendar of events.**
 - 9.2.1. The directors will not excuse absences for appointments except in the case of a medical emergency (see 7.2).
 - 9.2.2. **One of the main reasons for having no marching band rehearsal on Wednesdays is to encourage all students to schedule any doctor, dental, or orthodontic appointments after that rehearsal.**
 - 9.2.3. During concert season, an appointment during your once-a-week sectional will not be excused. You have four other days to schedule appointments.

- 9.3. With 100% of our marching instruction done after school it is vitally important students do not miss rehearsals for tutorials.
 - 9.3.1. The marching band schedule is designed on Monday, Tuesday, and Thursday to allow students to take advantage of the 2:30-3:20 hour for tutorials. Do not be late to rehearsal. Most Wednesdays are completely free for tutorials.
 - 9.3.2. Tutorials on scheduled Wednesday make-up rehearsals during marching season are not excused. (*see band calendar*)
 - 9.3.3. During concert season, tutorials during your once-a-week sectional will not be excused. You have four other days to go to tutorials.
 - 9.3.4. Test make-ups that are going to last longer than 50 minutes must be communicated to Mr. Hazzard by the teacher (email or call) at least one day before the scheduled rehearsal or it will not be excused.
10. An approved **excused** absence will constitute a NO GRADE for the summative performance assignment or formative rehearsal grade.
11. An **unexcused** absence will result in a zero grade for the summative performance assignment or formative rehearsal grade and could potentially change part assignments in concert band and loss of contest spot in marching band.
12. An unexcused tardy results in a demerit and will affect your participation grade.
13. Excessive tardies, whether excused or not, may result in loss of music assignment or contest spot.
14. Unexcused absences (as determined by the band directors) could result in losing your spot in the contest show. A student who has overall inconsistent attendance will also lose their spot permanently. *This is not to punish you (as you may have a valid excuse, i.e.: funeral, wedding, illness) but it is to help the band prepare for your absence.*
15. **If each student is committed to the program, plans ahead and communicates with his/her parents, he/she will never have to deal with Policies 1 through 14!!!**

DISCIPLINARY POLICY

“Group discipline is everyone in the group being *self-disciplined* at the same time.” With this ideal in mind, students in the Creekview Band strive to learn self-discipline as a method for efficient rehearsing, a path to adulthood, a way of life. In fact, as a member of the Creekview Band you must understand that we PRIDE ourselves in promoting the most disciplined atmosphere of any organization at Creekview. In our short history we have already developed a set of traditions that help to establish our self-discipline as a group and genuinely foster mutual respect for our peers and adults. The following policies are designed to ensure just that: development of a strong self-discipline for each and every student in band:

1. All discipline policies outlined in the CFBISD & CHS Student Code of Conduct apply to all band students.
2. To facilitate an efficient and respectful rehearsal environment, the following are general rules that apply to many different band situations and are strictly adhered to at all times:
 - 2.1. Follow all attendance policies (see above).
 - 2.2. Talking and extraneous noise is unacceptable during rehearsal inside or outside; whether at attention, parade rest, check, or at ease.
 - 2.3. No noodling! Noodling is defined as playing when no one else is, at an inappropriate time and place. This would include before and after rehearsal and during breaks; anywhere outside, in hallways, or non-music rooms. We always warm-up together. Use extra time instead to prepare your materials for rehearsal inside a music rehearsal room.
 - 2.4. Tall, straight posture is of the utmost importance to facilitate solid breathing techniques. This includes no backs in the chairs.
 - 2.5. Responding respectfully to all student leaders and adults (this includes chaperones).
 - 2.5.1. When asked to do something, don’t question, just do.
 - 2.5.1.1. The best “brain test” for this is ask yourself if what you are being asked to do is “illegal or unethical.” If it is, then you have the right to say NO and come talk to Mr. Hazzard at an appropriate time.
 - 2.5.1.2. When speaking to adults in or around the Creekview campus (administrators, teachers, parent volunteers), band members will be expected to respond “Yes/No Sir” or “Yes/No Ma’am”
 - 2.5.2. Handle constructive criticism with maturity and grace along with a deeper understanding that it is offered only for your benefit and to help make you grow as a musician and human being.
 - 2.5.3. No matter what group an instructor or student leader is usually in charge of, they will commonly assist with other groups. All students must be flexible to instruction from a variety of directions.
 - 2.5.4. Each student should develop a positive vocabulary of rehearsal “body language” as this can often be interpreted or misinterpreted to be disrespectful.
3. Many other discipline policies are detailed throughout the handbook within sections that are specific to that scenario (attendance, general band hall rules, uniforms, etc...). Those policies also apply to developing a general self-discipline among our students.
4. With 200+ members to help teach, we utilize student leaders and a “chain of command” to help maintain discipline.
 - 4.1. All members of the chain may implement appropriate discipline measures as defined by the directors.
 - 4.2. Any questions by students concerning discipline must first be addressed with the person responsible for the assignment. Further questions need to be addressed through the appropriate the chain of command.
 - 4.3. Remember, complaining to someone who cannot solve your problem is basically gossip and counter-productive. Respect for each other is a major component of the Mustang Band.
 - 4.4. The chain is quite logical but is spelled out here so all are aware:
 - 4.4.1. Directors.
 - 4.4.2. Auxiliary staff: only consult for minor issues as they need to be able to concentrate on teaching.
 - 4.4.3. Drum Majors
 - 4.4.4. Band Leadership Team Members

DISCIPLINARY POLICY (continued)

5. There are typically two ways for a student to falter in following all discipline policies:
 - 5.1. A “Responsibility Issue” - known as being forgetful of specific policies such as missing an item at Inspection, a one-time tardy, leaving your instrument out, etc
 - 5.2. A “Respectful Issue” – or lack of; the more severe of the two ways, such as talking in rehearsal, talking back, cursing, insubordination, etc..., can result in an elevated consequence as outlined below.
6. Failure to adhere to any rules outlined throughout the entire handbook will, at the directors’ final discretion, result in the following progressive consequences:
 - 6.1. A verbal warning for incorrect conduct or procedure.
 - 6.2. Assigning of a demerit (during marching season) or detention for repeated incorrect conduct or procedure.
 - 6.2.1. If the discipline infraction is severe enough, a demerit/detention may be assigned without verbal warning.
 - 6.2.2. The student should be told of the assigned demerit/detention at the next available opportunity.
 - 6.2.3. See Merit/Demerit Policy.
 - 6.3. If a student accumulates an excessive amount of demerits or detentions, the student and parent may, at the directors’ discretion, be contacted and apprised of the discipline issues resulting in the multiple demerits.
 - 6.3.1. If the discipline infraction is severe enough, the parent may be contacted regardless of the number of demerits/detentions.
 - 6.3.2. During marching season, an alternate may be placed as a “shadow” in the event that the consequence is elevated.
 - 6.3.3. During concert season, another player may be moved to cover the student’s part or solo.
 - 6.4. If a student accumulates excessive amount of demerits/detentions over several weeks, at the directors’ discretion, a parent/teacher/student conference may be set-up and behavioral contract may be implemented as a result.
 - 6.4.1. If the discipline infraction is severe enough, a conference may be scheduled and contract implemented regardless of the number of demerits/detentions.
 - 6.4.2. If the terms of the contract are not met within the designated time, at the directors’ discretion, the consequence would fall under Discipline Policy 6.5.
 - 6.4.3. During marching season, the student may be placed as an alternate and may challenge for their spot only when meeting all conditions of the contract.
- 6.5. **If a discipline infraction by the student is so severe as to elevate itself to “conduct unbecoming of a Creekview Band member,” the student, at the directors’ discretion, may be immediately removed from the ensemble or program and may not be allowed to return.**
 - 6.5.1. Consumption of alcoholic beverages, the use of illegal drugs, or “conduct unbecoming of a Creekview Band member” while with the band at any performance, rehearsal, or Creekview High School sponsored/related activity will not be allowed. Individuals in violation of this policy will be sent home immediately from events or trips at the individual’s (or parents’) own expense and may be permanently removed from the ensemble or program.
7. If a student is caught outside of band involved in illegal activities or an act considered to be “conduct unbecoming of a Creekview Band member,” the student would fall under the Carrollton-Farmers Branch I.S.D. extracurricular “three-strike” policy.
8. Those who earn demerits must serve them by working on marching/playing fundamentals for an extra 20 minutes under Drum Major/Director instruction.
 - 8.1. Merits/Demerits are accumulated during the school week while in marching season.
 - 8.1.1. Monday-Friday for non-contest weeks
 - 8.1.2. Monday-Saturday for contest weeks.
 - 8.1.3. All Merits and Demerits are announced prior to the last dismissal at the end of each week.
 - 8.2. They are served the following Tuesday after rehearsal from 6:00-6:20 pm.
 - 8.2.1. If you have a conflict with that Monday’s demerit drill, you must notify the director and the drum major in charge of demerits that day on the Friday it is announced.
 - 8.3. A demerit given must be served the following Monday. If it is not served, that will result in a 2nd demerit added on to be served two weeks concurrently.
 - 8.4. Those with more than two demerits in one week will be assigned demerit service duties to help with equipment such as the pit, cleaning the facilities, or do clerical work for the band at the directors’ discretion.
 - 8.5. Accumulating too many demerits can make it difficult to serve them all and will result in individual consequences outlined by the band directors following parent contact.

GRADING POLICY

1. Band is established as a co-curricular course and therefore may have additional grade requirements in addition to or separate from school grading procedures.
2. Our grading system for band is based on the 40% formative and 60% summative policies outlined in the CHS grading policies:
 - 2.1. **Formative Grade - 40% of your grade**
 - 2.1.1. Are based on the following:
 - 2.1.1.1. Attendance at all before and after school or weekend rehearsals/sectionals.
 - 2.1.1.2. Daily rehearsal participation.
 - 2.1.1.3. Daily practice (taking instruments home).
 - 2.1.1.4. Overall contribution to rehearsal.
 - 2.1.2. Specifically, participation grades are taken weekly and are determined as follows:
 - 2.1.2.1. Each student starts with a perfect weekly grade of 100.
 - 2.1.2.2. This grade is maintained with good effort, attendance, and being on time with the proper materials.
 - 2.1.2.3. Proper attitude and effort is more important than ability or talent in participation grading.
 - 2.1.3. Any deviation from policies, procedures, or rehearsal expectations will result in the lowering of the weekly grade.
 - 2.1.4. We have many forms and information to keep track of throughout the year.
 - 2.1.5. Unexcused absences from rehearsals outside of the school day will result in a permanent grade of 0 for that day and will severely affect your participation grade. (see Attendance Policy).
 - 2.2. **Summative Grade – 60% of your grade**
 - 2.2.1. Are based on every performance as a group and as an individual.
 - 2.2.2. Those include but are not limited to:
 - 2.2.2.1. Attendance at each performance (weighted for importance – see Attendance Policy).
 - 2.2.2.2. Weekly playing tests.
 - 2.2.2.3. Marching music pass-offs. Memorization is required. (Colorguard students will NOT be required to memorize)
 - 2.2.2.4. Counting tests.
 - 2.2.2.5. Written tests.
 - 2.3. **Grades for Conduct** as outlined by the CHS grading policies.
All students in band should get satisfactory or excellent. Anything less indicates a serious problem and a need for improvement (see Discipline Policy).

MUSIC POLICY

1. During Marching Season:
 - 1.1. Fill out a note card describing the following: Your full name, your instrument, your part, the title, and your music slot #.
 - 1.2. The library staff will place it in your music slot by the end of the week.
 - 1.3. If you have not been responsible enough to submit your request in advance, you will receive a demerit at inspection for any missing music.
 - 1.4. Also, consistent loss of music will result in a fine to replace it. This will be outlined by the staff and librarians once marching season begins.
2. During Concert Season:
 - 2.1. The same replacement procedure is in place however the cost is different:
 - 2.1.1. For copied music, you are allowed one free copy, after that it is \$1 a piece.
 - 2.1.2. If you are given original parts, loss of part may result in disproportionate costs to the student as we have to re-order the original from the publisher.
3. Lost music fees are: \$5.00 for flip folder or coordinate sheet, \$10 for your binder or concert music folder.
4. Music folders are to be kept in the music slots provided in the band hall, not in your instrument slot. This is very important for the safety and maintenance of our instruments.
5. You are responsible for keeping your music, guard it with your life. There is no such thing as “stolen music” in this band program. Your failure to plan and be organized does not constitute an emergency for the librarians, student leaders, or staff.

TRAVEL POLICY

Traveling to an event is a privilege provided by the band, not a right. The following policies are designed to make our travel as efficient and enjoyable as possible while representing our school and community with the best intentions.

1. As a student at Creekview High School, you are subject to school rules governing student conduct; including but not limited to:
 - 1.1. Creekview Code of Conduct
 - 1.2. School dress code
 - 1.3. UIL eligibility requirements
 - 1.4. CHS Band Handbook policies.
2. Be respectful of others in the group and all persons not connected with the group.
3. All travel will require complete medical/release forms.
4. In addition to regular school policies, there are several rules that are specific to our program that help us function better and travel faster:
 - 4.1. No talking on buses when in parking lots.
 - 4.1.1. Drum majors, BLT members, or staff will tell you when talking is appropriate.
 - 4.1.2. This tradition should carry into concert season regardless of the type of group traveling.
 - 4.1.3. In marching season, all talking should cease when you can see the stadium.
 - 4.1.4. No talking on cell phones in parking lots.
 - 4.1.5. At the staff or drum majors' discretion, talking may be permitted when remaining in a parking lot for a prolonged period of time.
 - 4.2. Singing, yelling, gestures, or body parts out the window are inappropriate at anytime as we are representing a professional and successful organization everywhere we go.
 - 4.3. When packing for trips, directors will give specific procedures to accommodate the mode of transportation being used.
 - 4.4. Remain on the bus until you have been instructed to leave.
 - 4.5. Students are responsible for knowing/following the itinerary at all times and for being punctual (always be early, not just on time). In addition, chaperones may not change the itinerary or the rules for this activity.
5. Any student who is disrespectful to a chaperone or who does not follow a chaperone's instructions will be disciplined and lose privileges.
 - 5.1. If the discipline problem is severe enough, the student could be sent back immediately at the parents' expense.
6. Refrain from public displays of affection. Students unable to comply with the staff opinion of what is appropriate may lose any and all privileges...the first of which will be bus seating.
7. When traveling, the directors are responsible for your safety and location at all times. Therefore, you may not separate from the group without *the staff's* permission.
8. All students will travel with the band to and from all events.
9. Any member missing school-provided transportation is responsible for getting to the event safely on time.
10. When bus lists are used, sign only your name to the list for the bus you wish to ride.
 - 10.1. Once bus assignments are finalized and/or posted, you may not ride on or change to a different vehicle without director approval.
 - 10.2. At the directors' discretion, some factors such as eligibility or balancing bus capacity may cause individual bus assignments to be changed prior to depart.
 - 10.3. Directors and chaperones reserve the right to modify seating assignments at any time.
11. Choosing not to adhere to these policies will have consequences which may include the inability to travel/perform with the band in the future (see Discipline Policy).
12. At the directors' discretion, severe disregard for any Travel Policy may result in permanent removal from the program.

Remember...people will judge our band and school by your actions, both on and off the field or concert stage. Your behavior must be exemplary and well beyond what is expected of you as a private individual. As stated in the student's Creekview Handbook, extracurricular activities may have additional policies and expectations, which we do. The fine reputation of a band program takes years to build and can be destroyed by one individual in one unfortunate incident... This is a classy organization. Help keep it that way.

ACADEMIC ELIGIBILITY POLICY

1. As we participate actively in UIL Competition, we must adhere to TEA/UIL's policies regarding student eligibility. Though the directors monitor student eligibility and inform students of any problems, it is helpful to be familiar with the most basic policies outlined by UIL:
 - 1.1. Any student who fails a class at the **1st 6 weeks** or **any 9 weeks** grading period becomes ineligible for the following grading period.
 - 1.2. Students may regain eligibility every 3 weeks grading period by passing **all** courses on their progress report.
 - 1.3. Ineligible students may not participate in or travel with the group to any activity where admission is charged or a competition is held. This includes football games, band contests, pep rallies, parades, individual instrumental competitions, and the spring trip.
 - 1.4. Per UIL/TEA rules, losing or regaining eligibility is always delayed one calendar week from the end of the grading period in question (called the "grace period" rule).
 - 1.5. **After school rehearsals and concerts are an exception** since they are co-curricular and admission is not charged. Therefore, any ineligible students who do not perform at contests are still expected to attend rehearsals and perform at the concert.
2. Academic Probation is designed to target our kids who need the most help so they can pass their classes. The following policies outline those procedures:
 - 2.1. Any student whose band progress report has one or more classes marked as borderline or failing, or the school progress report/report card has a 75 or below, will be placed on "Academic Probation."
 - 2.1.1. Students on probation will be required to attend one band tutorial session a week on Wednesdays from 2:45-4:00 pm. Not attending a tutorial constitutes a demerit or detention.
 - 2.1.2. In marching band, an alternate will be placed as shadow on their contest spot.
 - 2.1.3. In concert band, another member's part may be changed to cover their part.
 - 2.2. In addition to school progress reports filed by every teacher following the 3 weeks period, **ALL STUDENTS** regardless of probation will turn in a separate band progress report with grades for all non-band classes.
 - 2.3. Those who become ineligible at each **9 weeks** grading period will, as stated above, remain on probation until passing and will turn in a separate band progress report with grades for all non-band classes.
 - 2.4. Any student currently on "Academic Probation" will be removed from probation when passing all 7 classes with a 75 or above on the next 3 weeks progress period.

The directors will be happy to discuss or help you with any aspects of these policies. Having to perform without any member of the band is a disappointment for all involved. The best way to avoid any complications is to take care of your academic responsibilities and pass your classes!

UNIFORM POLICY

1. While in either CHS Band uniform, represent our band with the utmost air of respect and PRIDE.
2. The marching band uniform consists of: coat, 1 pant (black), hat, hat box, gloves, gauntlets, t-shirt, black shoes, black socks, hanger, garment bag and poncho.
 - 2.1. Plumes will be issued on a function-to-function basis.
 - 2.2. Long black (pure) socks must be provided and worn with the uniform.
 - 2.3. The proper pants length will be set at check-out. Do not hem the pants.
 - 2.4. Hats must not be left on ground, in bleachers, etc. Hang on to your hat. Keep in hat boxes when not in use. (Hat boxes are brought to all performances and can also be used for small equipment items such as ponchos, flip folders.)
3. The following items will be assessed during each "uniform inspection" prior to every performance:
 - 3.1. Cleaning receipt from our designated cleaners.
 - 3.2. Shoes must be cleaned and polished before each inspection!
 - 3.3. Proper pant length.
 - 3.4. Long black Socks.
 - 3.5. Long hair must be worn completely up under hat.
 - 3.6. No earrings or other pierced areas/objects while in uniform.
 - 3.7. No make-up or sunglasses in performance.
 - 3.8. Check buttons often. Report issues to Ms. Hoeflinger.
 - 3.9. Gloves to match pants and shoes must be cleaned before each performance.
 - 3.10. Instruments must be cleaned and polished prior to all performances.
 - 3.11. Woodwinds must have a "quality" reed plus backups.
 - 3.12. Brass valves and slides must be working smoothly.
 - 3.13. You must have your flip folder labeled with your name, band, and containing all your music. See Music Policy on P.12.

UNIFORM POLICY (*continued*)

4. Concert Uniforms consist of the following:
 - 4.1. For men: Tux pants and jacket, tux shirt, bowtie, and cummerbund.
 - 4.1.1. Black shoes and long black socks must be provided.
 - 4.2. For ladies: Black dress.
 - 4.2.1. Black dress shoes and hose must be provided.
 - 4.2.2. Flip-flops or open-backed shoes are not formal and therefore not permitted.
5. A band fee will be charged to you when you are issued your uniform.
 - 5.1. This cost covers your band t-shirt, dry cleaning, shoes, gloves, and other previously listed items (see Fee Breakdown below).
6. You will be billed for any lost or damaged uniform parts up to the full uniform cost (approximately \$500.00).
7. Jewelry, sunglasses, excessive make-up, facial hair, or any attire or apparel that detracts from the overall appearance or image of the band may not be worn at performances.
 - 7.1. This includes earrings. Please keep in mind that band-aids will NOT be used to hide earrings. Plan ahead to not have issues with this.
 - 7.2. Gentlemen need to plan on having no facial hair for any performances.
8. Wear the complete uniform at all times when in public.
 - 8.1. This includes arrival to school and even when going home.
 - 8.2. Do not change in public (including the band hall).
 - 8.3. At games and contest you will be instructed when to remove hats, plumes, coats, etc., do not do so individually.
 - 8.4. The official “show” t-shirt or white “band” t-shirt is to be worn under the uniform top AT ALL TIMES or as instructed by the director or staff, at pep rallies and on game days.
 - 8.5. During extremely uncomfortable situations, we will be able to remove our uniform jackets ONLY if all members are wearing their official band T-shirts.
 - 8.6. Both uniforms must be transported in a band garment bag. When you are not wearing the uniform, it should be hanging on a hanger at all times.
9. Uniform must be returned on original issued hanger. (Hangers are \$5.00 each X 2)
10. Know your uniform and hat number, they all look the same!
- 11. Most importantly, as a band member, when you are in uniform you are in your ENTIRE uniform... not part of it!**

MARCHING BAND AND UNIFORM FEES

Students will fit into one of five categories: winds, percussion, or colorguard, and new or returning student for band fees. Our goal is to take the mystery out of how much you pay and why. It is our philosophy that every student who wants to be in band has the opportunity regardless of their family’s personal financial situations. If these expenses are a problem please contact Mr. Hazzard at (972) 968-4842 or via email for assistance. Understand however, the CHSBBC cannot scholarship for any personal items purchased (CamelBak, marching shoes, gloves, etc...). We will be glad to help develop a payment plan to help. We want every student to have a chance to participate. All forms must be filled out and all fees must be paid for us to release the uniform and accessories to the students the day of band registration.

Additionally, there are daily classroom supplies necessary for every student in band. Those include a pencil, Blue Book (Foundations for Superior Performance), reeds (including spares), valve oil, binder with plastic pages, tuner, MATRIX clip, BERP (brass only), and other regular instrument maintenance supplies. All wind students must also have a music lyre (cost depends on instruments) on the first day of band camp. Other optional items may include extra flip folder pages, tote bags (\$25), or other spirit wear. Most students should already have a flip folder, lyre, Blue Book, and other band necessities purchased during middle school. Music and Arts will be available during band registration to replenish any supplies you made need.

With the exception of the uniform deposit, cleaning fee, drink fee, booster membership, and show t-shirt (redesigned each year), these are one-time costs (unless an item needs to be replaced). Any additional expenses for percussion and colorguard were explained at their audition practices. All fees should be paid at uniform checkout by check payable to CHSBBC (Band Boosters).

Uniforms will not be fitted or issued to any student with an unclear record. All current or previous fees and equipment must be returned or paid for.

GENERAL MARCHING BAND PROCEDURES:

Dress Code for Marching Band Rehearsals

1. **Students must wear tennis shoes** (*preferably cross-trainers as running shoes do not provide enough lateral support*). No other shoe is acceptable for marching band. Any other shoe (sandals, flip-flops, boots, high-heels) constitutes a health hazard.
2. Bring a hat with you, but out of common courtesy please do not wear it at any time while inside the building.
3. **Sunglasses are a necessity** when outside but are to be taken off when inside the building.
4. Wear loose-fitting light-colored shirts to summer band due to the heat factor.
5. **Shorts are also required** as we have had a few students in the past who thought incorrectly that they could brave the heat in baggy black jeans.
6. All guys must wear a shirt and no one may wear any article that is in violation of the school dress code including girls' clothing.
7. All band members will be issued new "CamelBak" water packs during Band Registration. Students should have those water packs filled before every rehearsal. **These are not optional.**
8. Apply sunscreen prior to every rehearsal (even if overcast)

ASSIGNMENT OF ROLES FOR MARCHING BAND

The Creekview Mustang Band is the largest, positive image-projecting organization on campus. The group appears in halftime performances during varsity football games and represents CHS in public community events as well as in the competitive marching band arena. Each year from January through July, much thought and effort is put into the numerous factors that determine the number of 'positions' that should be charted in the competition show, or Field Production, for that season. These decisions must be made well in advance as a result of the time involved in the construction and design of the program each year.

These estimations define how the music is arranged and determine the number of drill positions that are plotted. It is the responsibility of the directors to ensure that the students in the marching band are set up for success, including the job of fielding a complete ensemble without 'holes' in the drill or music. The directors carefully consider several factors when determining these numbers:

1. Current and prospective enrollment in the band program
2. Students' standing in band
3. Academic eligibility history of student
4. Attendance during previous school year and preseason training rehearsals
5. Basic skills and physical conditioning that allow for the student to march and play without the threat of injury to himself/herself or to others

Based on these factors, students are preliminarily assigned into one of two categories during summer band preseason:

A) Principal Marcher or B) Shadow/Auxiliary Squad

This delineation determines the INITIAL type of role that the student will have during the competition show. All other aspects of membership are identical:

INSTRUCTIONAL AND PERFORMANCE PRIVILEGES FOR ALL MEMBERS

(Applies to Principal Marchers AND Shadow/Auxiliary Squad)

- Rehearse as a unit during all band classes
- Rehearse as a unit during marching fundamentals
- Rehearse as a unit during music ensemble rehearsals
- Perform as a unit at all pep rallies
- Perform as a unit at all parades
- Perform as a unit during Creekview Mustang Band pre-game and halftime shows

INSTRUCTIONAL AND PERFORMANCE DIFFERENCES

- Principal Marchers march and play during the competition show during halftime and for band contests throughout the season
- Shadows are allowed to challenge weekly for performance positions until a designated time in August; at that time, members are assigned an Auxiliary Squad role for the competition show. Auxiliary roles include performance contributions in the areas of visual effects or logistical assistance, depending upon the needs of the program. Of course, this privilege is extended upon contingency of academic eligibility.

AUDITIONS FOR MARCHING BAND ROLE ASSIGNMENTS

1. Wind players and colorguard members will audition for marching spots in the contest show at the end of July.
 - 1.1. The audition consists of fundamentals and playing of the show music for winds and choreography for guard.
 - 1.2. This audition only serves as an initial placement to start the season.
2. Those not receiving a spot in the contest show will be placed as a “shadow” until a designated time in August. At this time, permanent spots will be assigned in the drill. Other students will be assigned to important logistic positions.
 - 2.1. Since our first goal is to educate students about music and give them every opportunity to perform, all students will perform in some capacity during the fall. Specifically, all eligible students will perform during the pre-game show at home games.
 - 2.2. “Shadows” may gain a contest spot through several ways:
 - 2.2.1. The challenge process (see #3.).
 - 2.2.2. Academic ineligibility of another player.
 - 2.2.3. At the directors’ discretion by replacing another player who is either:
 - 2.2.3.1. Not performing or rehearsing up to the level expected.
 - 2.2.3.2. Absent or tardy, or perhaps injured or sick (see Attendance Policy)
3. The challenge process is a weekly method that allows shadow’s to improve and then re-audition for a contest spot:
 - 3.1. Students involved in a “shadow” position will be evaluated weekly.
 - 3.2. We will typically hold challenges once every week.
 - 3.3. If either participant is absent and unexcused, they forfeit the challenge.
4. At contests “shadows” will not perform but will accompany us and will assist with equipment and show presentation as needed.
5. Individuals with documented medical limitations for marching may be invited to perform in the pit provided they are willing to work to learn a new instrument in addition to their regular concert instrument.

PERFORMANCE PROCEDURES FOR MARCHING BAND

Your performance responsibilities extend beyond the realm of pre-game, half-time entertainment, or contest performance. Any time you are wearing your uniform in public, you are viewed as a member of the Mustang Band, not an individual. Please act in accordance with these policies.

1. For Away Games and contests:
 - 1.1. Meet outside on performance days at the time designated by Mr. Hazzard for attendance, music warm-up, fundamentals, and a run-through of the show.
 - 1.2. This will be done in what you will wear underneath your uniform, including band shoes, black socks, band shirt, hat, and gloves.
 - 1.3. Afterward, we will pack all front ensemble equipment on the truck.
 - 1.4. All students will go inside the band hall for inspection. Know your spot ahead of time.
 - 1.5. The Inspection will be administered by the drum majors. See Uniform Policy for the items the drum majors will check for.
 - 1.6. After inspection, we will load buses (*see Travel Policy*) and depart.
 - 1.7. Upon arrival, we will unload buses and truck. We will form inspection block outside the stadium and file into the seats. The stadium seating arrangement is designed to maximize the sound and provide for better control of the ensemble's visual appeal.
 - 1.8. Changes in this procedure will be announced ahead of time. As always, be flexible as every performance situation poses different issues.
2. For home games:
 - 2.1. The truck will be loaded during the last few periods of the day.
 - 2.2. After-school you must take everything with you that you need to perform, including your instrument. Band Leadership Team members will help designate who is transporting large instruments.
 - 2.3. Meet at Standridge Stadium at the time designated by Mr. Hazzard for attendance, music warm-up, fundamentals, & a run-through of the show.
 - 2.3.1. You must plan ahead for traffic.
 - 2.3.2. This will be done in what you will wear underneath your uniform, including band shoes, black socks, band shirt, hat, and gloves.
 - 2.4. An outside Inspection will follow.
 - 2.5. After inspection, we will file into the seats have a brief break and then file back down to begin warm-up for the pre-game show.
 - 2.6. Changes in this procedure will be announced ahead of time. As always, please be flexible as every performance situation poses different issues.
3. During the game:
 - 3.1. You must remain in formation at all times. Moving from your spot without permission will result in an automatic demerit.

- 3.2. Non-band members, including parents, alumni, and friends are not allowed in our section ever. This is for the protection of our instruments.
- 3.3. Be visually alert to the conductor and audibly alert to the directors.
- 3.4. No food or drinks from the concession stands are allowed.
- 3.5. Accurate, quality performance of music in stands is most important. Brass and percussion stand when playing. Be alert and ready to play on a moment's notice.
- 3.6. Be respectful and attentive to the visiting or host band.
- 3.7. We will stand at parade rest during the other band's performance.
- 3.8. As you leave the field following a performance, be ready to play the team back on to the field.
- 3.9. Turn in your plume to the parents assisting at the gate.
- 3.10. Instruments must be stored in a consistent and orderly fashion during refreshments.
- 3.11. **Students are required to stay in the band section during the third quarter. Students may leave only to use the restroom with director permission. Snacks and water will be provided by the CHSBBC.**
- 3.12. No throwing of any objects or jumping to catch objects (footballs).
- 3.13. No hugging, kissing, holding hands, or any form of PDA (see Uniform Policy).
- 3.14. We are "performing" the entire time we are there (game or contest) and must maintain an air of professionalism at all times, including the third quarter.
- 3.15. No noodling on instruments at any time.
4. After home games:
 - 4.1. We will dismiss in the stands.
 - 4.2. You are responsible for transportation home.
 - 4.2.1. DO NOT HAVE YOUR RIDE BE LATE.
 - 4.2.2. DO NOT CHANGE RIDES WITHOUT PARENT NOTIFICATION!
 - 4.3. You are also responsible for having all things necessary to rehearse back at school on Monday.
 - 4.4. During contest season, you are also responsible for having all things necessary to perform back at school at the designated report time.
5. After away games and contests:
 - 5.1. We will load the buses and depart for school.
 - 5.2. Unload the buses and wait in the band hall for announcements and demerits.
 - 5.3. We dismiss once the truck is unloaded and all items are picked up off the floor.
 - 5.4. You are responsible for transportation home.
 - 5.4.1. DO NOT HAVE YOUR RIDE BE LATE.
 - 5.4.2. DO NOT CHANGE RIDES UNLESS YOUR PARENTS ARE AWARE OF IT AHEAD OF TIME!
 - 5.5. You are also responsible for having all things necessary to rehearse back at school on Monday.
 - 5.6. During contest season, you are also responsible for having all things necessary to perform back at school at the designated report time.

Careful attention to all aspects of the performance will increase the pride in the organization and will be recognized by the thousands of fans that observe your activities.

GENERAL CONCERT BAND PROCEDURES: **AUDITIONS FOR CONCERT BANDS**

Auditions for placement in each year's concert bands take place during the previous spring. Specific information on this audition will be included in a packet given to all band members in the spring prior to the audition.

1. We will have four full concert bands: Wind Symphony, Symphonic Band I, Symphonic Band II, and Concert Band.
2. Any student who surpasses a wind symphony player by making All-Region band may be a candidate for moving up to that band if it fits the needs of the instrumentation.
3. Poor participation/performance during or after marching season may result in the reassignment of a student to another concert band.
4. Auditions will could also be held in November for selected sections on the All-Region/All-State music at the discretion of the band staff.

CONCERT BAND PLACEMENT REQUIREMENTS AND EXPECTATIONS

By auditioning last spring for one of the ensembles below, you have selected your level of commitment to that group. Please be familiar with the requirements and expectations of your ensemble and understand that they are a year-long commitment.

Wind Symphony (composed mostly of 10th-12th graders) **members are REQUIRED to:**

- Audition for the All-Region/Area/State Band (and perform with if you make it).
- Perform a Class I solo UIL solo and ensemble contest.
- Travel with the Wind Symphony on any performance trips.
- Perform with the Wind Symphony at all concerts and contests.
- Perform at graduation (final exam grade) and any other school requested functions.
- Perform with either the musical pit or full orchestra.
- Attend regularly scheduled All-Region sectionals during the fall semester.
- Attend regularly scheduled rehearsals/sectionals during the spring semester.

...and are **EXPECTED** to:

- Participate in jazz band schedule permitting.
- Participate in the CFB Music Enrichment Program (private lessons).
- Perform a Class I ensemble at UIL solo and ensemble contest.
- Fill in instrumentation for any additional ensembles for concerts/performances when asked to do so.

Symphonic Band I (composed mostly of 9th-12th graders) **members are REQUIRED to:**

- Audition for the All-Region/Area/State Band (and perform with if you make it).
- Perform a Class I solo at UIL solo and ensemble contest. **Class II solos are acceptable only with director approval.**
- Perform graduation and any other school requested functions.
- Travel with the Symphonic Band I on any performance trips.
- Perform with the Symphonic Band I at all concerts and contests.
- Attend regularly scheduled All-Region sectionals during the fall semester.
- Attend regularly scheduled rehearsals/sectionals during the spring semester.

...and are **EXPECTED** to:

- Participate in the CFB Music Enrichment Program (private lessons).
- Participate in jazz band schedule permitting.
- Fill in instrumentation for any additional ensembles for concerts/performances when asked to do so.

...and are **ENCOURAGED** to:

- Perform with either the musical pit or the full orchestra on an as needed basis.
- Perform with an ensemble at UIL solo and ensemble contest.

Symphonic Band II members (composed mostly of 9th-11th graders) **are REQUIRED to:**

- Perform a Class I or II solo at UIL Solo and Ensemble Contest.
- Travel with the Symphonic Band II on any performance trips.
- Perform with Symphonic Band II at all Concerts and Contests.
- Attend regularly scheduled rehearsals/sectionals during the spring semester.

...and are **ENCOURAGED** to:

- Audition for All-Region Bands (especially 9th grade students).
- Participate in jazz band schedule permitting.
- Participate in the CFB Music Enrichment Program (private lessons).
- Perform with an ensemble at UIL solo and ensemble contest.

Concert Band members (composed mostly of 9th-10th graders) **are REQUIRED to:**

- Perform a solo or with an ensemble at UIL solo and ensemble contest.
- Perform with Concert Band at concerts.

...and are **ENCOURAGED** to:

- Audition for All-Region (especially 9th grade students).
- Participate in jazz band schedule permitting.
- Participate in the CFB Music Enrichment Program (private lessons).

CONCERT BAND SECTIONALS/PASS OFF SCHEDULES

1. Attendance at all sectionals is mandatory and serves as a weekly participation grade for each student.
2. Band sectionals will be held once a week for one hour.
3. In addition, students will be assigned one 5-10 minute time slot each week for the individual performance of contest music and fundamental material with their band director.
4. Each student is responsible for being on time, having music practiced and prepared, and having the necessary materials (pencils, mutes, reeds, etc.) at all rehearsals, including sectionals.
5. Any student who is either late or misses a sectional/rehearsal/pass off unexcused will forfeit his/her part assignment and may be moved to another band (see Attendance Policy).
6. Missed sectional times cannot be made up.

AUXILLIARY GROUP PROCEDURES:

JAZZ BAND

The jazz bands study and perform the various styles of modern “big-band” jazz music: swing, ballad, Latin, funk, and rock.

1. Jazz band is an additional elective curriculum of marching/concert band (see Membership Policy).
2. It utilizes trumpets, trombones, saxes, and a rhythm section.
3. Upper level band students, especially wind symphony and symphonic I, are strongly encouraged to consider this elective option.
4. Students who play piano, bass, or guitar are encouraged to audition for placement in the rhythm section.
 - 4.1. Wind or percussionists are welcome to audition for piano, bass, or guitar but must maintain their playing on their original instrument.
 - 4.2. See Membership Policy 4. and 4.1.
5. The jazz bands will rehearse 2nd period only.
6. The jazz bands will compete at one or two contests during the spring semester.
 - 6.1. See Band Calendar for tentative dates.
 - 6.2. The jazz bands may also perform on the spring trip...to be determined each year.
7. With jazz band meeting every day, during non-contests seasons, the directors will be able to work with individuals during the week.

COLORGUARD CLASS

The colorguard is a choreography and equipment-work group designed to significantly augment the visual caption of our marching show. **Fall colorguard is a scheduled as part of the Concert Band class, which will meet everyday during 6th period for the fall semester only.** The spring semester focuses on competitive winterguard, meets after school two to three days a week, and has additional fees and requirements from marching band.

1. Auditions for colorguard are held the previous spring, and those desiring to audition must meet the following membership requirements to be eligible to audition:
 - 1.1. Must be a Creekview student the upcoming fall.
 - 1.2. Does not need to have been a member of the band previously or have had previous musical experience.**
 - 1.3. Band members who play a woodwind instrument may audition for colorguard.
 - 1.3.1. **Current band members will enroll in the Concert Band class (sixth period) for the fall and will participate in the after school winterguard program for the spring semester. Commitment to both semesters is expected in order to participate in this part of the organization.**
 - 1.3.2. The directors can help students take care of any scheduling concerns/conflicts after the auditions are completed.
 - 1.3.3. Brass members of the band may be considered to audition at the directors’ discretion.
2. Once accepted into the colorguard by audition, members are required to:
 - 2.1. Enroll in the 6th period Concert Band/Colorguard class (see also 1.3.1.).**
 - 2.2. Pay any additional expenses associated with colorguard (see fee schedule).
 - 2.3. Participate in any additional performance or rehearsal requirements.
 - 2.4. Participate in additional colorguard-only fundraisers.
 - 2.5. Non-band members that make the colorguard will be placed in a 6th period Concert Band course for the fall semester only. Students in this course will also be taught the basic TEKS outlined for marching band in order to receive their marching band/P.E. credit.
 - 2.6. Woodwind players must above all else, maintain a performance level commensurate with their band placement. Wind players will perform in the stands at football games, at pep rallies, and will work on fundamentals regularly during the concert band class in order to fulfill the necessary TEKS for the outlined course.
 - 2.7. Woodwind players will be placed in their audition based concert ensemble for the holiday concert and spring semester courses. The spring winterguard performance ensemble will meet after school two to three days a week. See also 8.1.
3. Auditions for winterguard will be held at the conclusion of marching season for the following semester at the discretion of the staff.
 - 3.1. Those who audition for the winterguard are committing to remaining in the ensemble for the entire spring semester.**

COLORGUARD CLASS (*continued*)

4. All audition eligibility and membership requirements for colorguard outlined above in policy 1. and 2. also apply to winterguard.
 - 4.1. There are two specifications with winterguard membership policy:
 - 4.1.1. **Since the purpose of winterguard is to maintain growth in colorguard skills for the upcoming marching season, all non-seniors auditioning for winterguard are thereby committing to auditioning for next year's colorguard.**
 - 4.1.1.1. The only exception to 4.1.1. would be a winterguard member who auditions for and makes drum major for the upcoming year.
 - 4.2. Winterguard members must also be willing to travel with the group to performances (see also 2.3).
5. All other handbook policies apply to the colorguard/winterguard.

GENERAL BAND INFORMATION: **PRIVATE LESSONS**

With a 200+ member band program, it is impossible to create a student-to-teacher ratio that is conducive to the individual attention necessary to help all students excel as musicians. We utilize professional private instructors on every instrument to further our students' musical development:

1. All students regardless of ability are encouraged and expected to take private lessons.
2. As mentioned above, those taking lessons will be most likely to progress faster and therefore have the best chance at advancement through chairs and bands.
3. Lessons occur once a week and the CFB district-approved rate for private lessons is \$16 a half-hour. Our rate is fairly inexpensive when you considered the cost of other private lessons such as piano, dance, karate, etc...
4. A limited number of half scholarships (\$8.00 a lesson) are available courtesy of the CHSBBC.
 - 4.1. They are awarded on a first-come-first serve basis.
 - 4.2. Students or parents must complete the private lesson scholarship application form and return to Mr. Hazzard for consideration for a scholarship.
 - 4.3. Students or parents must in some cases be willing to show proof of the financial need.
 - 4.4. The student must participate in all fundraisers to "do their part" to help out.
 - 4.5. The student must maintain regular attendance at lessons and regular practice habits in preparation for the lesson to warrant continuation of the scholarship.
 - 4.6. The scholarship may be revoked if the student does not meet the above conditions.
5. Our private teachers are interviewed by the directors and approved by the district. We do not recommend using non-approved teachers for the following reasons:
 - 5.1. We cannot control the hourly rate.
 - 5.2. We have no idea of their teaching capabilities, strengths or weaknesses.
 - 5.3. They may be wonderful teachers but may teach something pedagogically different than what we recommend teaching.
 - 5.4. Scholarships are only available for CFB approved teachers.
6. Our most advanced students often take hour lessons to be able to cover more material with their instructor.
7. If you are **going to miss a lesson for any reason, you must call the instructor to reschedule at least one day in advance.** Failing to do so will result in still paying for that missed lesson. Many of our teachers drive great distances to teach here, and it is an unprofessional discourtesy to not show for a lesson.
8. Repeated absences from lessons may result in being dropped from that teacher's schedule.

INSTRUMENT GUIDELINES

1. All instruments must have a Mustang Band luggage tag on them.
2. Proper storage - all instruments must be stored in cases with *latches closed*.
3. Proper transportation - always in instrument case except as designated for marching band.
4. Damage control - take care to avoid dents, scratches, bent keys, broken valves, etc. You will be held responsible for any damage.
5. All parents need to purchase insurance for their instruments. This includes school owned instruments.
6. We encourage all parents to consider purchasing a "step-up" model instrument for their students. Many instruments that functioned great for middle school level playing will not be able to handle the technical and tone demands of high school level music. If you are considering this, please consult the directors and your private lesson instructor on the appropriate brands and models to pursue.

SCHOOL-OWNED INSTRUMENT GUIDELINES

These instruments are a privilege, not a right; therefore they carry with them certain responsibilities:

1. Upon receiving a school-owned instrument, you accept responsibility for its proper care and maintenance.
 - 1.1. Any damage must be reported immediately to Mr. Gibson.
 - 1.2. At the end of each season, repair will be assessed by Music and Arts and each individual will be billed for the repair expense.
 - 1.2.1. Know that this includes regular “wear-and-tear” conditioning repair and does not require “damage” to have a cost associated with it.
 - 1.2.2. When available, school funds may be used to supplement a portion of the marching repair due to the sometimes volatile nature of marching and playing.
2. Improper care or misuse will result in loss of instrument privileges.
3. School owned instruments are for school related use and are not issued or intended for community bands, churches or other personal uses.

LOCKERS, INSTRUMENTS AND LYRES

We provide you with an instrument slot in the band room for instruments ONLY and it is your responsibility to keep it clean.

1. Instrument slots are ONLY for instruments. Folder slots are ONLY for music.
2. All other items will be stored in your school assigned locker in the fine arts hallway.
3. Students unable to help keep the facilities clean may receive a demerit/detention.

LETTER JACKETS

Students are encouraged to get their letter jackets during marching season their first year.

1. The letter jackets worn by the band will all be the same exact style and ordered through the band program. Do not buy a letter jacket with a generic style from a local vender.
2. Students can wear the official letter jackets with the uniform at performances.
3. Students can have their name, their instrument and any contest patches or medals they’ve earned through band performances on the coats immediately.
 - 3.1. Name and instruments can only be in script or block stitching, no larger than two inches in height.
 - 3.2. Out of respect for those who have earned their letter, students or parents cannot put the official letter, graduation year numbers, or large designs/writing any where on the coat until they have lettered.
 - 3.3. Any other patches or decorations must be approved by the director. The director has final approval in all customizing of jackets and determining what is acceptable, as it is worn as part of our band uniform at games and represents our program and school at other activities.

LETTERING POLICY

All students will be able to letter each year. **A form is attached at the end of this document to help determine the specifics of your letter award for the coming year. The due date for this is located on the form. Late or incomplete forms will not be accepted.** Letters will be presented each spring at the band awards banquet. You must attend the banquet to receive your letter or any other awards.

1. Students must complete Part I and one option from Part II, each year, to letter.
2. Students not qualifying for a letter through combining Part I and Part II will automatically letter in the spring of their fourth year in band, following three complete years in band and completion of only Part I.

Part I - Participation

All students must maintain good standing in the band program by completing the following:

1. Must be an enrolled in marching/concert band.
 - 1.1. Students classified under Membership Policy 4.1. & 4.2. are also able to letter.
2. Must have no unexcused absences from rehearsals or performances.
3. Must have been eligible for the majority of the performances and rehearsals in each performance area; marching, concert, and jazz, where applicable. You cannot remain on academic probation for the majority of the year and receive a letter.
4. Must have completed all necessary playing tests, pass-offs, and any other grades for each performance area.
5. Must meet the behavioral expectations in terms of contribution, cooperation, self discipline, and responsibility.
 - 5.1. Excessive demerits may prevent individuals from lettering.
 - 5.2. See also Discipline Policy.

LETTERING POLICY (*continued*)

Part II – Performance

Since band is primarily a music-performance activity, all students desiring to letter will need to attain an exemplary performance proficiency level on their instrument to receive their letter. They can attain this proficiency rating in one of the several ways as listed below:

1. Make a “First Division” rating on a “Class II” solo at **UIL** Solo and Ensemble Contest.
 - 1.1. Students may attempt a Class II Solo only until you receive your first letter.
 - 1.2. Once an individual has lettered on a Class II Solo with a “Division I” rating, they must then performing a **UIL** Class I Solo the following year and earn a “First Division” rating to letter.
 - 1.3. If, during the same year, a lettering attempt is made on the appropriate level solo, a “First Division” rating with an ensemble will also earn a letter.
2. Audition and be selected to an All-Region performing ensemble, such as All-Region Band, All-Region Jazz Band or All-Region Orchestra.
 - 2.1. Students must perform at the concert to meet the full requirement.
 - 2.2. Students must remain eligible after the audition to perform and therefore letter.
3. Jazz Band members who audition for All-Region Jazz Band are eligible to letter by being awarded “Outstanding Soloist” at a Jazz Festival attended by a Creekview Jazz Band and receive an International Association of Jazz Educators certificate for solo performance from the Festival.
4. Students awarded “Outstanding Soloist” at a competitive concert band festival in the spring. Not all festivals we attend offer this award.
5. Woodwind players in winterguard who have attempted to letter on a UIL solo are eligible to letter in winterguard by receiving an 80 or higher score at a NTCA/WGI solo or duet competition.
6. Winterguard members classified under Membership Policy 4.2. are only eligible to letter by receiving an 85 or higher score at a NTCA/WGI solo or duet competition or will automatically letter in the spring of their senior year in band, following completion of only Part I.

FUNDRAISING & TRIPS

A band program of this size and quality could not function without a substantial operational budget. With the help of the CHSBBC, students are encouraged to participate in several fundraisers per year.

1. These fundraisers include car washes, the auction/dinner, Cow-Patty Plop, band directory, wreath and poinsettias sales, cookie dough sales, and our grocery store preferred customer card programs.
2. Each band fundraiser can serve one to three functions:
 - 2.1. Supplement the General Fund:
 - 2.1.1. The money we raise for the general fund goes for such things as spring band banquet, marching show design and staff, awards, equipment and instruments, clinicians and judges, scholarships, office expenses, mailing costs, etc.
 - 2.1.2. These fundraisers may include but are not limited to: Corporate Sponsorships/donations, donations for the car wash, income from items sold at the auction plus tickets at the gate, and a quarterly donation from Albertsons based off a percentage of groceries bought in our name.
 - 2.2. Raise money for the General Trip Fund: The “General Trip Fund” is a designated fund that deducts from the total cost of competitive trips that the entire band takes (i.e. – BOA San Antonio, Spring Band Trip)
 - 2.2.1. The money from this fund will be distributed equally against the total cost of the trip. Thereby reducing each individual’s trip cost equally. This fund cannot be used to benefit any one student over the other.
3. We do not have the depth in the booster budget to offer full scholarships for trips. If financial need is an issue for your family, please contact Mr. Hazzard directly for assistance.
 - 3.1. Parents of any student with financial difficulty must contact a director in writing or via email in advance of EACH due date affected. TOTAL PARTICIPATION in all fundraisers is expected for anyone in this circumstance.
4. Our organization prides itself in our financial record keeping. To help maintain our records and prevent loss of money, please adhere to the following procedures regarding payment of fees and fund raising listed above:
 - 4.1. Make all checks payable to CHSBBC...do not turn in cash unless absolutely necessary.
 - 4.2. Turn in all money inside an envelope labeled with your first and last name, the amount, and the purpose of the payment. Place the envelope in the secure lock-box located just inside the band office door. If paying for more than one item/fee at the same time, please indicate a breakdown of the deposit as well.
 - 4.3. Do not give money to any one else to turn in for you.
 - 4.4. Receipts will be issued for all transactions at registration and any additional transactions on request. Maintain your receipts in case a question arises.
 - 4.5. If there is a question, please contact Mr. Hazzard or the BBC Treasurer ASAP.

CHS BAND BOOSTER CLUB

As with any large organization, there are many people that help to make the group successful. Our biggest support group is the BAND BOOSTER CLUB (CHSBBC). This group is made up of parents, friends, and relatives of CHS band members. We strongly encourage parents to become part of this organization and get involved with their kids. The Booster Club does a variety of things to help the band throughout the year:

- ◆ Provides a tremendous amount of information to families and can help you better understand what it takes to have a well-rounded, successful band program
- ◆ Sponsors several fundraising events throughout the year.
- ◆ Fosters camaraderie among band parents. For example, during football games, most of the band parents and families sit together, have a good time, and get to know each other better.
- ◆ Helps organize volunteers to chaperone the bus trips (including the spring trip, contests, and football games) and we provide drinks for the band members during the third quarter of the football games.

The booster club has approximately four organizational meetings per year. If you are interested in volunteering for any of these committees, please contact our band booster president, volunteer coordinator or the specific committee chair you are interested in volunteering for. Contact information for BBC board members and committee heads will be available at our website. We are already planning and scheduling activities for fun and fundraising. Please get your family involved with the band - together we make it a great experience for our kids!!!



Best wishes and good luck in all your musical endeavors!

MUSTANG BAND CONFLICT FORM

Use this form to report conflicts.

Name _____ Field No. _____

Instrument _____ Band _____

Class Meeting Time: from _____ to _____ , Day(s) _____

Conflict: _____

MUSTANG BAND CONFLICT FORM

Use this form to report conflicts.

Name _____ Field No. _____

Instrument _____ Band _____

Class Meeting Time: from _____ to _____ , Day(s) _____

Conflict: _____



Lettering Worksheet

Information taken from the band handbook

“All students will be able to letter each year. Letters will be presented each spring at the band banquet. You must attend the banquet to receive your letter or any other awards.”

Students **must** complete the following to be considered for a letter-

- Must be enrolled in marching and concert band. *Students classified under Membership Policy 4.1 and 4.2 in the band handbook are also able to letter*
- Must have **NO** unexcused absences from rehearsals or performances. *This will be verified by your concert band director.*
- Must have been eligible for the majority of the performances and rehearsals in each performance area: marching, concert, winter guard, and jazz, where applicable. *You cannot remain on academic probation for the majority of the year and receive a letter.*
- Must have completed all necessary playing tests, pass-offs, and any other grades for each performance area. *This will be verified by your concert band director.*
- Must meet the behavioral expectations in terms of contribution, cooperation, self discipline, and responsibility. *Excessive demerits from marching season may prevent students from lettering. Please also see the Discipline Policy of the band handbook.*

***Please indicate your completion of the above items with an “X”. Information will be verified by your directors.

“Since band is primarily a music-performance activity, all students desiring to letter will need to attain an exemplary performance proficiency level on their instrument to receive their letter.”

Students **must** complete **ONE** option from the following each year to letter-

- Audition and be selected to an all-region performing ensemble, such as all-region band, all-region jazz band, or all-region orchestra
 - o I was selected for the all-region _____ in _____(month/year)
- Jazz band members who audition for the all-region jazz band are eligible to letter by being awarded “Outstanding Soloist” at a jazz festival attended by a CHS jazz band and receive an IAJE certificate for solo performance from the festival. *Not all festivals we attend offer this award.*
 - o I was selected as an outstanding soloist at the _____ in _____(month/year)
- Students awarded “Outstanding Soloist” at a competitive concert band festival in the spring. *Not all festivals we attend offer this award.*
 - o I was selected as an outstanding soloist at the _____ in _____(month/year)
- Make a division one rating on a class I or II solo at the UIL Solo and Ensemble Contest.
 - o I received a division one rating on a class _____ solo this year.
 - o This is my _____ year receiving a division one rating on my solo.
 - o I *did* – *did not* (circle one) participate in an ensemble this year.
 - If YES- I received a division _____ rating on my ensemble, and, after attempting an appropriate level solo, have lettered.
(please see “Part II-Performance” (pg. 23) of the band handbook for ensemble lettering requirements (1.3)

Lettering Worksheet (*continued*)

Students in winter guard **must** complete **ONE** option from the following each year to letter-

- Winter guard members classified under membership policy 4.2 are only eligible to letter by receiving an 85 or higher score at a NTCA/WGI solo or duet competition or will automatically letter in the spring of their senior year in band, following completion of only Part I.
 - I received a division one rating on my NTCA/WGI solo this year on _____(list the month and year)
 - This is my _____ year receiving a division one rating on my winter guard solo.
- Woodwind players in winterguard who have attempted to letter on a UIL solo are eligible to letter in winter guard by receiving an 80 or higher score at a NTCA/WGI solo or duet competition
 - I attempted to letter on a class _____ solo this year at the UIL solo contest.
 - This is my _____ year receiving a division one rating on my winter guard solo.

Student Information

Name (Last, First) _____

Id # _____ Date: _____

Current Year In School (circle one)

9th Grade 10th Grade 11th Grade 12th Grade

Please notate the following:

I have lettered before: _____

I have **NOT** lettered before: _____

Seniors Only:

I have completed **ALL** of part I, and am eligible to letter this year due to my three complete years of participation in the Mustang Band program.

(please sign here if this statement applies to you)

*Please read the attached information taken from the band handbook regarding your eligibility to letter this year. Fill out the form **completely** and return to the band office no later than 4:00 pm, April 1.*

Late forms will NOT be accepted.

To the best of my ability, the following information is correct and accurate.

Student Signature: _____

Parent Signature: _____

LAST NAME
Please Print

FIRST NAME

BAND PLACEMENT

MEMBERSHIP CONTRACT

CHS MUSTANG BAND PROGRAM

I HAVE READ THE BAND HANDBOOK AND AM FAMILIAR WITH ALL GUIDELINES STATED THEREIN AND PREVIOUSLY IN THE BAND SUMMER LETTER. I WILL BE AVAILABLE FOR ALL SCHEDULED REHEARSALS AND PERFORMANCES AS LISTED ABOVE AND I WILL ADHERE TO CREEKVIEW HIGH SCHOOL AND MUSTANG BAND POLICIES. ANY EXCEPTIONS MUST BE APPROVED BY THE BAND STAFF. I ALSO COMMIT MY TIME AND ENERGY TO A POSITIVE EXPERIENCE IN THE MUSTANG BAND.

STUDENT SIGNATURE

DATE

PARENT SIGNATURE

DATE

FORM CHECKLIST:

- Notarized Medical Release Form
- Supplemental Medical Form
- Personal Information Sheet
- Booster Club Membership Form
- Parent/Student UIL Marching Band Acknowledgement Form
- CHS Extra-Curricular Code of Conduct Page